

**THE UNIVERSITY OF HONG KONG
FACULTY OF EDUCATION**

Madam Chu Kwai Ying Memorial Scholarship 2024-25 朱桂英女士紀念獎學金

Call for Application

BACKGROUND

In 2012, Professor Lam Chi Chung generously pledged a donation to the Faculty of Education, The University of Hong Kong (HKU) for the establishment of a scholarship in memory of his mother-in-law, Madam Chu Kwai Ying. The Scholarship has been awarded to students participating in the **Faculty's experiential learning (EL) programmes** since the academic year 2012-2013.

APPLICATION REQUIREMENTS

Students of the following programmes who have a Cumulative Grade Points Average (CGPA) of not less than 3.00 and have participated/will participate in EL activities¹ organised or approved by the Faculty of Education in 2024-25 are eligible to apply:

- Bachelor of Arts and Bachelor of Education in Language Education (Chinese or English)
- Bachelor of Education and Bachelor of Science
- Bachelor of Education and Bachelor of Social Sciences

POINTS TO NOTE

1. Application Procedures

Interested students should submit the following to the EL Team by email: eledu@hku.hk

- (a) the completed application form ([Annex I](#));
- (b) a one-page curriculum vitae of major highlights of personal profile and strengths;
- (c) a one-page statement of how you have benefited/will benefit from the EL activity; and
- (d) a one-page information sheet about the details of the activity and an estimated budget/actual expense summary of the activity fees and related expenses (please indicate if you have other funding sources).

2. Application Deadline

Application must be submitted on or before **March 31, 2025 (Monday)**. Late or incomplete applications will NOT be accepted.

3. Application Result

Application results will be announced via email by June 2025. Successful students will be required to submit an activity report of the EL project in the form of a thank-you letter. They may also be invited to take part in production of videos and/or other activities which might help to promote the study programmes in the Faculty. The Faculty of Education reserves the right to publish or reprint the report and relevant photos/videos, either online or in print.

4. Selection Criteria

- ✓ Good academic standing
- ✓ Strong interest in and commitment to EL

¹ Chinese and English Immersion Programmes are not included since these programmes are partially funded by the Government.

5. Amount

The amount of the Scholarship shall be determined by the Selection Committee according to students' programme fees and related expenses of the EL activity. Each awardee may receive a maximum of HK\$10,000. The Scholarship cannot be concurrently held with other merit-based enrichment scholarships administered by the University for the same activity. It may be held concurrently with non-merit-based financial aid.

6. Enquiries

Please contact the EL Team by email: eledu@hku.hk.

November 2024

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Application Form

Please type or fill in the form in BLOCK letters. (*Please circle as appropriate.)

SECTION A – Personal Particulars		
Name in English:		
University No.:	Programme Studied:	Year of Study:
SECTION B – Academic Performance		
Latest Cumulative GPA:		
SECTION C – Experiential Learning (EL) Project Information		
Please indicate the name of the EL project(s) you have participated/will participate* in 2024-25 and provide the name of the Coordinator (if applicable):		
SECTION D – Services to Community		
Please list out three most outstanding ones that you have recently taken part in:		
1.		
2.		
3.		
SECTION E – Declaration		
<ol style="list-style-type: none"> 1. I have noted the general points pursuant to the Personal Data (Privacy) Ordinance as set out on the next page. 2. I authorise The University of Hong Kong or any other office that is directly involved in the administration of this Scholarship to use, check and process my data as required for my application. 3. I understand that upon successful application, my data will become part of my student record and may be used for all purposes as prescribed under relevant rules and regulations as well as attendance procedures, so long as I remain a student of this University. 4. I declare that the information given in support of this application is accurate and complete. I understand that any misrepresentation will disqualify my application. 5. I confirm that if I am awarded the Scholarship, I will be responsible for the expenses incurred during the EL programme period except for the amount awarded by the Faculty of Education of HKU. 		
Signature: _____		Date: _____

- Checklist:
- The completed application form
 - A one-page curriculum vitae (major highlights of personal profile and strengths)
 - A one-page statement (how you have benefited/will benefit from the EL activity)
 - A one-page information sheet about the details of the activity and an estimated budget/actual expense summary of the activity fees and related expenses (please indicate if you have other funding sources)

Personal Data (Privacy) Notice – Use of Personal Data

Students who supply data in their application to the University for “Madam Chu Kwai Ying Memorial Scholarship” are advised to note the following points, pursuant to the Personal Data (Privacy) Ordinance:

1. Personal data provided in the application for this Scholarship will, during the entire process, be used solely for this purpose, and in this connection, the data will be handled by University staff or by any other persons outside of the University who are directly involved in the administration of this Scholarship.
2. Applicants are advised to provide all the information requested in the relevant documents, where applicable, failing which the University may be unable to process and consider their applications.
3. After the application have been processed and the relevant exercise completed:
 - (a) all references (if applicable) submitted by all referee(s) for all applications, along with the application papers of unsuccessful candidates, will be destroyed;
 - (b) the application papers of successful candidates for this Scholarship will become part of the file which the University opens for each student. Data therein will thereafter be handled by University staff in conjunction with the students’ progress in the University as prescribed under relevant rules and regulations and attendance procedures.
4. Under the provision of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of, their personal data. Applicants wishing to access or make corrections to their data should submit written requests to the Data Protection Officer, Registry, The University of Hong Kong.
5. You may visit the following website for the Privacy Policy Statement of the University:
http://www.hku.hk/about/policies_reports/privacy_policy.html